

Minutes of the Meetings 2016

Meeting of Project Steering Committee Meeting **University of Missouri-St. Louis and Burki Institute**

Date: Tuesday, 27th December 2016
Venue: BIPP Committee Room

Time: 10:45 AM

Participants:

Mr. Shahid Najam	VC, BIPP
Mr. Shaigan Sharif	Project Director
Dr. Daud Ahmed	Consultant
Mr. Ayub Ghauri	Member Management Committee
Mr. Ammad Burki	
Ms. Saira Burki	
Ms. Nayab Jadoon	Research Associate, BIPP
Mr. Asad Ejaz	Acting Director, BIPP
Mr. Faheem Younus	Manager Finance & Operations, BIPP

The Vice Chairman, BIPP welcomed the participants. The first draft of *Affiliation and Collaboration Agreement* was finalized by the participants of the University Project's steering committee meeting. The following decisions were made:

- 1: Exchange of Affiliation & Collaboration Agreement drafts in the first week of January 2017.
- 2: University Premises hunt to be undertaken during the first week of January 2017.
- 3: Conference Call with potential grant writers to initiate the grant proposal writing process to secure effective financing.
- 4: Scheduling of a meeting with Ms. Huma, Mr. Khalid Sherdil, and the Financial Advisor on Friday, December 30th, 2016.
- 5: Attached is the Work-Plan/Logical Framework for the targeted objectives.

The meeting ended with a note of thanks.

Board of Directors Meeting

Date: Tuesday, 1st November, 2016

Time: 11:30 AM

Venue: BIPP Committee Room

List of BOD members & Participants:

Mr. Shahid Javed Burki	Chairman
Mr. Shahid Najam	Vice Chairman
Dr. Parvez Hasan	Director
Mr. Khalid Sherdil	Director
Dr. Mahmood Ahmed	Advisor Research and Coordination
Mr. Asad Ejaz Butt	Acting Director
Mr. Rizwan Saeed	Wing Head for Knowledge Management
Mr. Faheem Younus	Finance Manager and Operation
Ms. Malaika Abbas	Research Associate

(Ms. Nasreen Mahmood Kasuri and M/S Salim Ghauri and Shahid Hafeez Kardar regretted their inability to attend the Board meeting)

The Chairman of BIPP, Mr. Shahid Javed Burki after welcoming the participants, briefly dwelt on the possibility of substantively expanding the strategic pillar "Education and Learning" of BIPP by establishing world class "The Shahid Javed Burki University of Modern Sciences" with the collaboration of the University of Missouri Saint Louis USA. He referred to his earlier meeting of January 2016 with UMSL management which, as a result of his effort and personal intervention, culminated into signing a MoU between BIPP and UMSL in Feb 2016. He also informed that a four member's delegation headed by him would be visiting UMSL from 6 to 8 Nov 2016 to further discuss and finalize the modalities of cooperation between BIPP and UMSL which will then lead to a formal Affiliation Agreement between the two sides. Start up funds has already been raised to initiate the process. Among the potential investors are Netsol and a party from Singapore. The proposed University would have its own brand and uniqueness by blending public policy, law, technology, business management and globalization in its academic degree program. In order to realize the proposal, he himself would devote 6 to 8 months of his time per year as Chancellor of the University. Thereafter he requested Vice Chairman to introduce the agenda items. The VC, after words of welcome to the Chairman and the Board members, went through the agenda items as follows:

1. Revised Organizational Structure
2. Improvement in the Office Premises
3. Milestones and Achievements
4. Financials and HR
5. Pipeline proposals

6. Issues requiring decision

Mr. Asad Ejaz made a Power Point Presentation embodying all the Agenda Items. Following observations and decisions were made:

Agenda Item 1: Organizational Structure

An additional Wing "Business Development" has been added in view of the progressively rising workload especially related to a number of business opportunities for BIPP based on its areas of expertise and donors/government development portfolio and proposals. It is headed by a highly qualified (PhD in Economics) functionary who is assisted by one intern. The 60:40 formula (consultant: BIPP) based on the consultancy work generated by this Wing would serve as the basis for remuneration with no liability of BIPP to pay monthly salary. Around 22 proposals have since been identified by the Wing out of which 4 bidding proposals have already been submitted for donors' consideration.

While appreciating this initiative, the Chairman proposed that some of the formers employees of World Bank or UN residing abroad or in Pakistan could also be approached to work for BIPP preferably on a gratis basis for which Pakistan embassy in US could be of great assistance.

Action: Asad Ejaz

Agenda Item: 2 Improvements in the Office Premises

The Board was informed that in response to the work requirements, the existing unutilized space of the office has been converted into (a) Knowledge Room to hold seminars, discussion forums and training activities with a capacity of 30 people; and (b) consultant room to accommodate up to 3 consultants. Besides, separate space has been provided for display of publications and reports.

Agenda Item 3: Milestones and Achievements

(a) Research and Consultancy Wing: The Board members were informed of the following accomplishments of R&C Wing since the last meeting:

- SMART Health project is being successfully implemented and all Quarterly milestones have been achieved to the satisfaction of the government and donors i.e., complete transaction based inventory and stockpile management of medicines at 7 project locations and centralized Dash Board, patient management automation, introduction of Disease Early Warning, patient health record management and patients identity authentication systems and foundation level system for doctors KPI monitoring. As for the Quantitative Outcomes, the achievements include: approximately 7.5% increase in patient traffic so far (six months); 29.3% of people responded "Very Good" about their general health as

compare to 21.9% at the start of project; 25.5% people rated “Very Satisfied” with medicine distribution compared to 19.1% at the start of project; and 53.3% patients responded “Very Good” when asked about the availability of medicine at dispensary compared to 35.6% baseline. During the health and management professionals training, the participants rated the system utility to Patients: 80% highly beneficial; utility to HD 90% highly beneficial; ability and dedication to internalize the project 90%; and project sustainability 100%.

- At present, the R&C team is busy in implementing the exit strategy to ensure integration of HR, financial, operational and technical components of the project within the regular district health management system. However, the project is likely to be extended up to June 2017 to enable the government absorb all project related activities as from 2017-2018 health department budget.
- BIPP has also introduced a "Theme of the Month" initiative for the interns and research associates to work on various aspects to be able to come up with policy briefs to add to the body of BIPP knowledge. The themes of Human Development, Terrorism and Agriculture have so far been covered.

The Board took note of the work done so far by the R&C Wing.

(b) Knowledge Management Wing

As regards KM Wing, the BIPP bimonthly Newsletter embodying update on BIPP's activities was being published regularly on 5th of the designated month. Web portal has already been redesigned and made more users friendly. Social media advocacy tools are also being used to the maximum despite HR constraints. Inclusive Development Responsive Governance (IDRG) initiative has been introduced to constructively apprise the government of the governance and development deficit. LinkedIn and Facebook are now regularly updated. Networking with the research and knowledge generation institutions is also underway.

The Chairman proposed that services of his son Imad Burki and his wife would be available during the month of December 2016 to further improve the Web site and the marketing and communication strategy of BIPP as well as skills of the relevant staff.

Action: Asad Ejaz/Rizwan Saeed

The Board was also informed that existing data available in BIPP's successive annual reports was being aggregated subject wise and added to the data portal for facility and ease of research scholars and other potential users. Mr. Khalid Sherdil, suggested to add thumbnails to the links of annual reports and articles on the Website besides using the appropriate colour for the text to become easily readable.

Action Atr/Rizwan Saeed

As for the brochure, Mr. Sherdil suggested that recent projects must be included to make the brochure content more substantive. Further that the gist of the BIPP bimonthly Newsletter should be sent to the Global Affairs Magazine on 15th of every month for publication to ensure wider readership of BIPP activities. Ch. Shahzad cell no: 0300-8382686 should be contacted at Global Affairs Magazine office to whom he had already spoken.

Action: Asad Ejaz, Rizwan Saeed

The Board was also informed that BIPP during the period since last meeting has produced 2 Interim Reports, 15 Working Papers, 29 Policy Briefs, 100 Newspaper Articles and 44 Partners Publications.

(c) Think Tank

During the period under report, Think Tanks Wing completed the preparatory work for Water Conference and prepared the papers for Health Sector Policy Dial Dialogue scheduled for Dec 2016 under the Teemardar project. TT also completed all the documentation for the Workshop on "Key Infrastructure Development for Rural Growth for OIC Countries" being jointly organized by BIPP, Islamic Chamber of Commerce, Industry and Agriculture of OIC and FAO scheduled for 29th Nov - 1st Dec. 2016, at Lahore.

The Chairman also suggested that BIPP should write a formal proposal on the regional workshop 'Key Infrastructure Development for Rural Growth for OIC Countries' Requesting Mr. Moeed W. Yusuf, the associate vice President of the Asia center at the U.S. Institute of Peace for funding.

Action VC/DR. Mamood Ahmad

(d) Education and learning

The members were informed that BIPP's management has engaged with the reputed universities in Lahore i.e., UMT, UCP and Bahria to forge formal relations for teaching and learning. VC already gave lectures in UCP and Bahria Universities and also conducted a training workshop for UCP faculty on leadership and change management. BIPP annual reports are now used by UCP for teaching, research and thesis writing on a regular basis.

In addition a Training Workshop for BIPP staff has also been organized in August 2015 to improve their communication skills. The Board took notice of these initiatives. Lectures series for the staff has also been introduced to expand their knowledge and analytical skills.

BIPP as earlier stated is entering into a collaboration/affiliation agreement with UMSL to establish a world class university in Lahore Pakistan covering public policy, management, globalization, IT and Law.

The members appreciated the initiative.

Agenda Item 4: Financial and HR position

The Board members were informed that BIPP:

- has already National Tax Number from Federal Board of Revenue (FBR) and BIPP's status of Active Tax Payer has since been recognized;
- case for tax exemption is under active process for which FBR visit to the Institute has already taken place and the requisite documents submitted;
- the first financial audit for the period March 2015- June 2016 of the Institute has also been got done;
- annual assets verification has been conducted; and
- Endowment Fund Trust deed prepared and got registered with the revenue authorities.

Regarding the financial position, the Board was informed that Financial Plan through Sept 2017 based on conservative estimates has already been prepared factoring in the non-availability of Project finances as from Dec 2016; returns expected from existing endowment investment; and continuation of BNU financing equivalent to Rs 2.9 million annually. The Plan is based on the operational costs ranging between Rs. 600,000 to Rs. 700,000. If however, NetSol and SJB foundation US also contribute as per the agreed understanding, the situation will considerably improve towards achieving permanent financial sustainability.

As for the endowment fund, from Rs 12.5 million in December 2014 the fund stands at Rs. 32.5 million at present thanks to substantial contribution from NetSol. With a good combination of low, medium and high risk investments, an annual return of Rs. 2.99 million is expected.

In of the view progressively rising endowment fund, BIPP management explored the possibility of engaging a professional asset management company to maximize the returns especially towards meeting bulk the operational costs. Through a competitive bidding process M/S Redwood and Fund shop were shortlisted. Their proposals were evaluated based on BIPP's investment policy. As against the existing return of 9.54% per annum, Redwood offered 11.22% while Fund shop maximum up to 9%. A comparative statement was presented to the Board comprising high, medium, low risk investment proposals for consideration and advice.

Mr. Sherdil observed that in view of the likely upward movement of US dollar early next year, the possibility of maintaining a US Dollars account for part investment of Endowment Fund should be explored. At the same time, returns from the Apna Bank under the existing portfolio should be double checked to ensure that M/S Redwood are offering better returns.

The Board decided that M/S Redwood should be engaged as Investment Advisory Firm for managing BIPP's endowment funds.

As regards HR, the following has been accomplished:

- a mechanism of project incentive to employees has been implemented which allows apportionment of 10% project costs to staff and also reduces fixed cost of institute;
- Provident Fund Benefit for BIPP Permanent staff has been introduced;

- Internship Program including Summer Internship Program has been successfully launched to benefit fresh graduates

At the same time, BIPP has finalized the necessary operational documents and manuals i.e., HR Manual; Compliance Manual; Documents Retention Policy; Procurement Guidelines; Fraud Control Plan; Investment Policy and Disaster Recovery and Business Continuity Plan as per the best international practices which have also been appreciated during the Audit especially by the donors

Agenda Item 5: Pipeline proposals

The research team has developed 4 Project Proposals and submitted for donor funding:

1. PERI Punjab Economic Report 2016;
2. UNDP SDG Roll-Out Framework
3. UNDP Bangkok Framework for SDGs implementation
4. LEAD subsidy reforms
5. SMART Health Project Extension and Up-scaling

Agenda Item 6: Any other matter

(a) Expansion of BoD membership: Dr Parvez Hasan member BoD had suggested for the expansion of Board membership to include reputed public universities like Government College University, Lahore College for Women University, University of Punjab not only to benefit from their repository of knowledge but also enabling BIPP to undertake outreach activities. The Board agreed in principle to expand the membership and explore the possibilities with these institutions. It was also agreed to offer the membership of the Board to distinguished retired civil servants to avail of their rich experience and policy perspectives.

(b) Board Approval of Investment advisory services: The Board approved the resolution regarding BIPP's engagement of Asset Management Companies registered and licensed by SECP to manage the portfolio of investment of the endowment funds. Board also approved the resolution for the Bank Signatories in view of the separation of the former Director Research and Coordination and the need for inclusion of the new incumbent.

The meeting ended with a vote of thanks.

Staff Meeting

Date: Tuesday, 4th October, 2016

Time: 11:00 AM

Venue: BIPP Committee Room

List of Participants:

Mr. Shahid Najam	Vice Chairman
Mr. Rizwan Saeed	Wing Head for Knowledge Management
Mr. Faheem Younus	Finance Manager and Operations
Mr. Azeem Nazar	Assistant Finance Manager and Operations
Ms. Lubna	Research Associate
Ms. Atr-un-Nisa	Research Associate
Mr. Aamir Aqiq Khan	Project Director- Teemardar
Ms. Nayab Jadoon	Program Assistant – Teemardar
Ms Malaika Abbas	Research Associate

Mr. Shahid Najam, the Vice Chairman, BIPP welcomed the participants and discussed some specific areas included updates on the ISO certification, ongoing financial audit of the institute, BIPP's recognition and teaming up with Urban Unit for the UNDP's Projects. He also emphasized the followings:

- Finalization of previous working papers and reports for their publication;
- Introduction of lecture series at BIPP in which internal and external experts will participate;
- Preparing implementation plan for the recommendation embodied in the validation report of the Teemardar project;

Thereafter, the following agenda items were discussed:

Item 1: Presentation on “The Role of Private Sector in Development”

The Vice Chairman gave a presentation on “*The Role of Private Sector in Development*”. He highlighted the importance of private sector engagement as an essential component of sustainable development. The private sector can bring key resources to the fore – knowledge, expertise, access and reach – that are often critical to advance goals. The resources, capital, savings, investment and technological innovations that lead to development are largely undertaken by the private sector individuals, corporations and institutions. The private sector indeed stimulates technological transformation, improvement in business processes and efficiency across sectors and markets.

During the discussion, it was observed that while the aggregate economic indicators present a positive picture of Pakistan's economic performance, the acrimonious reality is that the country ranks 147 out of 189 countries on Human Development Index; 132/142 on educational attainment; 120/142 on literacy rate; 119/143 on health ranking; 128/142 on life expectancy; 142/151 on economic opportunity; 128/189 on ease of doing business; and 148/176 on global competitiveness. The country needs to achieve a rate of growth of at least 6 to 7% to absorb the labor force entering the market annually.

Given the enormity of the development challenges, the achievement of SDGs depends on vibrant economic growth driven by markets and private enterprises that create jobs provide goods and services for the poor and generate tax revenues to finance essential social and economic infrastructure. The private sector - from large multi-national companies to small enterprises and cooperatives servicing local markets - also has an essential role to play in achieving broader development goals in areas such as energy and environmental service delivery, crisis prevention, gender equality and democratic governance.

Item 2: Teemardar Project:

The meeting noted that the last quarter of implementation of Teemardar Project was extremely important given the tangible improvements demonstrated in the management and delivery of health services. Mr. Amir Aqiq briefed the participants on the efforts being made for the sustainability of the project and its possible up-scaling by the government.

The meeting was concluded with a vote of thanks.

Staff Meeting

**Date: Tuesday, 30 August, 2016
AM**

Time: 11:15

Venue: BIPP Committee Room

List of Participants:

Mr. Asad Ejaz Butt	Acting Director, BIPP
Mr. Rizwan Saeed	Wing Head for Knowledge Management
Mr. Azeem Nazar	Assistant Finance Manager and Operations
Ms. Atr-un-Nisa	Research Associate
Ms. Nayab Jadoon	Program Assistant – Teemardar
Ms. Malaika Abbas	Research Associate
Mr. Ammar Hayat	Business Development Associate
Mr. Bilal	Field Researcher
Mr. Umair	Field Researcher

Mr. Asad Ejaz Butt, Acting Director BIPP welcomed the participants and apprised them of the recent developments taking place with regards to capacity enhancement of the organization and completion of the Teemardar project tasks. The specific areas he discussed included updates on the ISO certification application, ongoing financial audit of the firm and third party validation of the Teemardar project. Thereafter the following agenda was discussed:

Agenda:

Progress update

The last week work performance of the team was reviewed by Mr. Asad which was found satisfactory in a unanimous statement.

Mr. Asad is developing TORs for newly added Business Development wing and an SME project consultancy and is expected to get done with both the tasks by the end of the month of August Apart from that he's working alongside the BD team - in identifying and bidding for suitable projects - which is in the process of institutionalization. The progress reports are also around the corner for which Mr. Asad has received the data and will be starting work on enacting the two reports from September 1st onwards. He's also engaged with updating and editing Mr. Shahid Najam's chapter on Agriculture for the Annual report which is expected to be done by the end of the third week of September.

Mr. Rizwan is developing a mobile format for BIPP's new website and making periodical updates to it.

Mr. Ammar is developing the donor contact directory and starting to collaborate with focal points in donor agencies to expand BIPP's project and consultancy outreach.

Mr. Azeem is assisting Manager Operations and Finance or financial audit and ISO Certification of BIPP.

Mr. Bilal and Mr. Umair just completed the data entry for Teemardar and Caregiver surveys in Sheikhpura. Now they have been assigned an IDRG reporting task by Mr. Asad where they'll capture illegal encroachments as part of the IDRG development deficit series.

Ms Nayab is assisting the 5th Quarter financial report for the Teemardar project.

Ms. Malaika is assisting Dr. Parvez Hassan for finalizing his chapter for the BIPP's Annual Report 2016.

Ms. Atr is working on the tasks related to agriculture, water and trade sectors assigned by Dr. Daud, Dr. Mahmood and Dr. Parvez Hassan for the Annual Report 2016.

The meeting was concluded with a vote of thanks.

Staff Meeting

Date: Tuesday, 9th August, 2016

Time: 11:30 AM

Venue: BIPP Committee Room

List of Participants:

Mr. ShahidNajam	Vice Chairman
Mr.Ayub Ghauri	Senior Vice President - NetSol Technologies
Mr. AsadEjaz	Wing Head for Think Tank
Mr. Rizwan Saeed	Wing Head for Knowledge Management
Mr. Faheem Younus	Finance Manager and Operations
Mr. Azeem Nazar	Assistant Finance Manager and Operations
Ms. Lubna	Research Associate
Ms. Atr-un-Nisa	Research Associate
Ms. NayabJadoon	Program Assistant – Teemardar
Ms Malaika Abbas	Research Associate
Ms. Anum	
Mr. Hafeezullah Hoshu	Assistant Project Director- Teemardar
Ms. Ameera	Internee
Mr. Mudasir	Internee

The Vice Chairman welcomed the participants. Thereafter the following agenda items were discussed:

Agenda 1

Website Launch

BIPP's re- designed Website has been launched in the weekly staff meeting.

Mr. Shahid Najam warmly welcomed the special guest Mr. Ayub Ghauri (Senior Vice President NetSol Technologies) for the launch ceremony. He also shared the initiatives being taken by the BIPP such as re-designing of BIPP's Website, use of Social Media, Governance dysfunction and Inclusive Development etc.

Mr. Asad gave a presentation on the re-designed Website and briefly described the main features of the website.

Mr. Ayub Ghauri (Senior Vice President NetSol Technologies) launched the re-designed Website which is expected to add vitality and robustness to the Organization's knowledge management endeavors.

Mr. Ghauri Lauded the efforts of BIPP's management in putting up a useful online store of Research and Policy Products and taking the cause of economic research and public policy forward in Pakistan. Mr. Ghauri also gave some concrete suggestions for expanding the outreach of BIPP, making full use of advanced search engines and social media to disseminate the rich reservoir of knowledge collated and generated by BIPP.

The meeting ended with a note of thanks after acknowledging the excellent work done by the KM team under Asad and Rizwan and especially the outstanding contribution of the two IT/KM interns: Ameera and Mudassar.

Staff Meeting

Date: Tuesday, 2nd August, 2016

Time: 11:30 AM

Venue: BIPP Committee Room

List of Participants:

Mr. ShahidNajam	Vice Chairman
Mr. AsadEjaz	Wing Head for Think Tank
Mr. Rizwan Saeed	Wing Head for Knowledge Management
Mr. Faheem Younus	Finance Manager and Operations
Mr. Azeem Nazar	Assistant Finance Manager and Operations
Ms. Lubna	Research Associate
Ms. Atr-un-Nisa	Research Associate
Ms. NayabJadoon	Program Assistant – Teemardar
Ms Malaika Abbas	Research Associate
Mr. AamirAqiq Khan	Project Director- Teemardar
Mr. Hafeezullah Hoshu	Assistant Project Director- Teemardar
Ms. Ameera	Internee
Mr. Mudasir	Internee

The Vice Chairman welcomed the participants. Thereafter the following agenda items were discussed:

Agenda 1:

Progress update:

The last week work performance of the team was reviewed and found satisfactory.

Mr. Shahid Najam is working on “*Agricultural Productivity of Pakistan*” for BIPP’s annual report 2016 and it is expected that he will submit 1st draft of his chapter by September, 2016.

Mr. Rizwan is finalizing the BIPP’s website and newsletter.

Mr. Mudasir & Ms. Ameera, interns, are finalizing BIPP’s new website. The website will be launched on Tuesday, 9th August, 2016.

Ms. Nayab is compiling and consolidating data of the Teemardar project. She also regularly monitors and evaluates the work of computer operators/staff of the health project and for the purpose she also accompanied Mr. Hafeezullah on the field visits.

Mr. Aamir is focusing on sustainability and exit strategy as also on the validation dimension of Teemardar Project as envisaged under the ongoing quarterly work plan.

The meeting also briefly discussed the governance dysfunction, health services delivery, policy deficits etc., based on the analysis and interpretation of data and information generated by the Teemardar project. It was observed that vicious circle of Poverty was closely associated with poor health care services owing to low priority, limited budget, high doctor-patient ratio, over-crowding in the wake of limited bed-capacity etc. To improve the health sector, Government should, inter alia, increase the budget and OPD shifts in Pakistan's hospital.

Mr Azeem, is assisting Manager Operations and Finance for Tax exemption case and ISO certification.

Mr. Fahim besides regular administrative, finance and operational management is working for ISO certification proposal and BIPP tax exemption case. He has obtained the Proposals for audit and Consultant for BIPP's ISO certification has also been identified.

Ms. Lubna is currently working on the interim report as also on the strategy document on counter terrorism.

Ms. Atr has completed the tasks related to agriculture water and trade sectors assigned by Dr. Daud, Dr. Mahmood for the annual report 2016. Currently she is working on Data portal and Social Media.

Ms. Malaika has completed the two research papers titled "*The Transition of A Less Developed Nation (Limited Access Social Order) To A Developed Nation (Open Access Social Order)*" and "*Elements of Terrorism Under Limited Access Social Order & Open Access Social Order (Daesh)*". Currently she is working on a paper titled "Sugarcane Farmers of Punjab" covering the following topics;

- Situation Analysis
- Industry Analysis
- PEST Analysis (Political Factors, Economic Factors, Social Factors, Technological Factors)
- SWOT Analysis (*Strengths, Weaknesses, Opportunities, Threats*)
- Problem Analysis (*Effect and causes of Focal problems*)

Mr. Asad is finalizing 1st interim report for publishing. He proposed for establishing the organizational email to give more authenticity to BIPP work. Mr. Rizwan was assigned the task to be accomplished by the next staff meeting. Mr. Asad also worked on the proposal for PERI

Project for which BIPP with PUU has been short listed. The Core Team for this project consists of five members; Mr. Shahid Javed Burki, Mr. Shahid Najam, Dr. Mahmood and two experts from Urban Unit.

The meeting ended with a note of thanks.

Staff Meeting

Date: Tuesday, 26th July, 2016
Venue: BIPP Committee Room

Time: 11:15 AM

List of Participants:

Mr. ShahidNajam	Vice Chairman
Mr. Rizwan Saeed	Wing Head for Knowledge Management
Mr. Faheem Younus	Finance Manager and Operations
Mr. Azeem Nazar	Assistant Finance Manager and Operations
Ms. Lubna	Research Associate
Ms. Atr-un-Nisa	Research Associate
Ms. NayabJadoon	Program Assistant – Teemardar
Ms. Ameera	Internee
Mr. Mudasir	Internee

The Vice Chairman welcomed the participants. Thereafter the following agenda items were discussed:

Agenda 1:

Presentation

Mr. Shahid Najam, the Vice Chairman, BIPP gave a presentation on Human right – based approach. He briefed the participants about various facets of HR based approach including the nexus between HR and equity and inequality structure and discriminatory practices which plagued the society. He emphasized the need to integrate HR based approach in the policy and planning frameworks to ensure sustainable human development.

Agenda 2:

Progress update

The last week work performance of the team was reviewed and found satisfactory.

Mr. Rizwan is supervising internees and working on the database for BIPP's new website which will be ready by the end of this week.

Mr. Mudasir & Ms. Ameera, interns, are working on the database for the new website. They will operationalize the new website of BIPP by the end of this week.

Ms. Nayab is compiling and consolidating the individual analysis of the Teemardar project data done by Malaika, Atr and Lubna. She also regularly monitors and evaluates the work of computer operators/staff of the health project and for the purpose she also accompanied Mr.

Hafeezullah on the field visits. She also prepared a paper on Terrorism which she has shared with Asad Ejaz, Director.

Mr. Azeem, besides regular accounting and front desk work, is assisting Manager Ops and Fin for annual accounts closure and external audit.

Mr. Fahim is working on the endowment funds proposal, ISO certification proposal and BIPP tax exemption case in addition to day to day administrative, finance and operational management.

Ms. Lubna has analyzed the data of the Teemardar Project. She produced a paper on Pretorianism for VC and currently working on updating the Strategy document to counter terrorism.

Ms. Atr is assisting Dr. Daud, Dr. Mahmood and VC BIPP on the annual report 2016. She is covering water, agriculture and trade sectors of Pakistan. At the same time she is engaged in the work related to social media and data portal.

The meeting ended with a note of thanks.

Meeting of Project Steering Committee
SMART Procurement, Distribution & Supply Chain of Medicines at Government
Health Facilities

Date: Wednesday, 13th July 2016

Time: 03:00 PM

Venue: BIPP Committee Room

Participants:

Mr. Shahid Najam	Vice Chairman
Mr. Shoaib Shamas	CEO, E2E Solutions
Mr. Dr.Irfan Ahmed	Health Specialist, PSPU
Mr. Amjad Ali	Director Development, Rep of Commissioner Lahore
Dr. Zeeshan Aslam	Medical Officer, Ghang, Rep of DCO/EDO Health Skp
Mr. Aamir Aqiq Khan	Project Director, Teemardar-BIPP
Mr. Hafeezullah Hoshu	Assistant Project Director, Teemardar-BIPP
Ms. Nayab Jadoon	Program Assistant, Teemardar-BIPP
Mr. Asad Ejaz	Research Fellow, BIPP
Mr. Faheem Younus	Manager Finance & Operations, BIPP

The Vice Chairman, BIPP welcomed the participants and observed that this meeting was in particular very important in view of the fact that the project successfully entered into the penultimate quarter of implementation and that it was extremely important to initiate the project for sustainability of its activities. The presence of SNG representatives in the meeting, he observed, could have been extremely beneficial in terms of introduced the agenda items as follows:

- 4th Quarter Progress Review
 - 5thQuarter Work Plan
 - Exit Strategy
 - Policy Dialogue on Public Health Governance
 - Any Other Business
1. The PD, TEEMARDAR briefed about the 4th Quarter Progress stating that all milestones are achieved successfully e.g., training of senior staff of district; post-test survey of patients and primary care givers; data entry of basic planning data. The participants of the meeting noted with satisfaction that all milestones envisaged under the 4th Quarter have been successfully accomplished.
 2. He later presented work plan for 5thQuarter Work Plan highlighting the initiation of public awareness campaign; end line survey of workers and patients; customization of Teemardar for DEWS; and deployment of all LCD screens. Regarding the 5th quarter work plan being the penultimate quarter, the participants endorsed the decision of project

management to start implementing the exit strategy so as to ensure that the project activities are internalized by the government departments and outfits engaged in the health sector.

3. The VC, BIPP discussed the Exit Strategy of TEEMARDAR. He emphasized on the significance of retention of trained HR/Computer Operators. He described that current batch of Cos have been trained multiple times not just in operating TEEMARDAR but also in recognizing different drugs and its alternatives based on their experience. The VC in particular emphasized that the district and provincial governments should take the lead responsibility for ensuring sustainability of the major four streams of the project:
 - a. Human Resource
 - b. Financial
 - c. Technical
 - d. Functional

The participants agreed that TEEMARDAR project is in the process of establishing a robust health sector management which ultimately will ensure pro-poor delivery of health services model through application of integrated ICT Solution. They also acknowledged that TEEMARDAR have enormous potential for replication throughout the province.

4. VC shared the findings of the Training Feedback given by the Government Health Officials on Capacity Building Workshop of TEEMARDAR, held on Tuesday, 31st May, 2016. Most of the participants of the training are highly satisfied with the project intended outcomes and ranked the training from Excellent to Good.
5. The VC, BIPP requested the project management to coordinate with DHQ Sheikhpura pharmacist Dr. Maheen to conduct training for capacity building of COs in knowledge of generic medicines names used in Public Health Institutes.
6. The VC also briefed about the upcoming Policy Dialogue on Public Health Governance. The planned dialogue will cover four major areas;
 - a. Governance and management of Health Sector
 - b. Procurement Process in Health Sector
 - c. Delivery of Health Services at the decentralized level
 - d. Application of ICT integrated solutions for health sector governance and services delivery

Mr. Dr. Irfan Ahmed and Mr. Amjad Ali were requested to prepare papers for the policy dialogue respectively on areas (a) and (b) above.

7. The VC informed the participants that BIPP has allocated specifically three project staff/COs to assist in managing the transition of TEEMARDAR and data analysis so that the information gathered could be converted into knowledge product and presented to provincial and district governments for consideration.

8. The representative from PSPU stated that Mr. Ali Jan, Special Secretary, Health is very much interested in such initiatives. He previously was DCO Sheikhpura which would further invoke his interest in the continuity of the project. He also assured the full support of PSPU in executing Exit Strategy

The meeting ended with note of thanks.

Staff Meeting

Date: Wednesday, 8th June, 2016
Venue: BIPP Committee Room

Time: 11:15 AM

List of Participants:

Mr. ShahidNajam	Vice Chairman
Dr. Mahmood Ahmed	Advisor Research and Coordination
Mr. AsadEjaz	Wing Head for Think Tank
Mr. Rizwan Saeed	Wing Head for Knowledge Management
Mr. Faheem Younus	Finance Manager and Operations
Mr. AzeemNazar	Assistant Administration and Accounts
Ms. LubnaNaz	Research Associate
Ms. Malaika Abbas	Research Associate
MsAtr-un-Nisa	Research Associate

The Vice Chairman welcomed the participants. Thereafter the following agenda items were discussed:

Agenda 1:

Federal Budget 2016-2017: *(Please find attached Annual Budget Statement, Budget in Brief 2016-2017 and Salient Features of Federal Budget 2016-2017)*

VC started off the discussion on Federal Budget 2016-2017. He was of the view that the budget did not adequately respond to the equity considerations or felt needs of the poor with major chunk of resources going for debt repayment, mega infrastructure projects etc., without giving due consideration to health, education and access of the poor to basic services and utilities like. The incentives to reduce tariffs for irrigation, fertilizers etc., were not enough given the enormity of challenges which the sector faces. Corporate agriculture, value chain investment and spurring the rural economy through agriculture based investments were neglected as also the environment sector in the wake of Pakistan one of the worst affected countries due to climate change.

Dr. Mehmood emphasized continuous poor performance of Pakistan in terms of water, agriculture and climate change while India has more than doubled its funding on agriculture sector from Rs. 2,589 crores in 2015-16 (budget estimate) to Rs. 5,500 crores for 2016-17.

Mr. Asad discussed the salient features of the budget especially Health, Education, Environment protection and Social Protection.

Other staff members made remarks about fuel and energy, research & development, general public services, funding on primary, secondary and tertiary education, construction and transport. Overall, there was a consensus that 2016-17 budget on the revenue side did not represent any effort to broaden the tax base for mobilization of domestic resources; dependence on heavy borrowing external and internal to the exclusion of private sector; and on the expenditure side it failed to pay heed to the needs of the people namely health; education; water, sanitation; access to social services; and creation of income earning or employment opportunities

Agenda 2:

Theme of the month

All the papers on the May Theme of the Month "Human Development" except by Bilal Sikandar had been received. The Theme for the next month would be "Terrorism", with a special focus on the sectarian movements taking place in Pakistan .Asad will assign the individual sub-topic to the RAs.

Meeting ended with a note of thanks.

Staff Meeting

Date: Tuesday, 24th May, 2016
Venue: BIPP Committee Room

Time: 11:15 AM

List of Participants:

Mr. Shahid Najam	Vice Chairman
Mr. Asad Ejaz	Wing Head for Think Tank
Mr. Rizwan Saeed	Wing Head for Knowledge Management
Mr. Faheem Younus	Finance Manager and Operations
Ms. Lubna	Research Associate
Ms. Malaika Abbas	Research Associate
Ms. Atr-un-Nisa	Research Associate
Ms. Nayab Jadoon	Program Assistant – Teemardar
Mr. Aamir Aqiq Khan	Project Director- Teemardar

The Vice Chairman welcomed the participants. Thereafter the following agenda items were discussed:

Agenda I:

Progress update

The last week work performance of the team was reviewed and found satisfactory.

VC informed he is writing a new paper on Roads, Sports and pipelines.

A training session for Teemardar will be held on the 31st May, 2016.

Work on preparation for BIPP Newsletter will start soon.

Mr. Rizwan is working on the database for the new website of the BIPP which will be ready by next Friday.

Mr. Asad is working on two proposals one for British Counsel and the other one is based on Madrissas of Pakistan. He is working on policy brief for HDI theme along with the publication of the report for which he is editing six chapters written by Ms. Lubna.

Ms. Nayab is working on the fourth quarter of the Teemardar project submitted to the SNG. She also frequently monitors and evaluates the staff of the health project. Along with this she also accompanies Mr Hafeezullah on the field visits.

Mr. Azeem has been working on the accounts along with Mr. Faheem. Human resource files have been completed and updated.

Ms. Lubna is working on the report of Trans-Boundary water issues in South Asia along with a paper on HDI.

Mr. Faheem is working on the endowment fund investment. Zakat exemption fund has been successfully done. He is in process of finalization of documentation of Microfinance. He is also trying to complete books and accounts of quarterly reports. Procurement planning has almost been done. He is also working to obtain BIPP Tax Exemption certificate.

Ms. Malaika is working on two new papers, one is based on institutions their role, performance and functioning from the perspective of developing and developed countries, second paper is based on urban and regional development policy of Pakistan. The first drafts are ready. Also she is working on HR manual.

Mr. Aamir is working with Mr. Asad on the concept paper. He is also working on the quarterly report and training session of the health project Teemardar.

Ms. Atr is working on the social media and data portal.

Agenda 2:

Presentation (Please find attached)

Ms. Nayab, Ms. Atr and Ms. Lubna presented on possibility of DAESH's presence in Pakistan.

The meeting ended with a note of thanks.

Minutes of Project Management Committee Meeting
SMART Procurement, Supply Chain and Distribution of Medicines at Government Health
Facilities – TEEMARDAR

Date: Monday, 16th May, 2016
Venue: BIPP Committee Room

Time: 11:30 AM

List of Participants:

Mr. Shahid Najam	Vice Chairman, BIPP
Mr. Khalid Sherdil	Director, BIPP
Mr. Shoaeb Shams	CEO, E2E Solutions Provider
Mr. Aamir Aqiq Khan	Project Director, Teemardar-BIPP
Mr. Hafeezullah Hoshu	Assistant Project Director, Teemadaar-BIPP
Mr. Faheem Younus	Manager Operations and Finance, BIPP
Ms. Nayab Jadoon	Program Assistant, Teemardar-BIPP
Ms. Malaika Abbas	Research Associate, BIPP
Mr. Asad Ejaz	Research Fellow, BIPP

The PMC meeting of the TEEMARDAR Project was held on Monday, May 16, 2016 at 10:30am in the Committee Room of BIPP. The agenda of the meeting was as follows:

- a. TEEMARDAR's Launch Ceremony Review
- b. 4th Quarter Progress Review
- c. 5th Quarter Milestones Review
- d. Strategy to cover all Project locations in existing Budget
- e. Any Other Business

Vice Chairman BIPP welcomed all participants and informed them that the Launch Ceremony of Teemardar Project will take place on Tuesday, May 17, 2016 at DCO Office Sheikhpura at 1800hours.

- APD briefed the team about the Launch Ceremony's carrying out plan and strategy. The mutual concerns of the PMC team were addressed by PD & APD about the Launch Ceremony. The suggestions were noted down to be carried out on the very day of Launch Ceremony of TEEMARDAR.
- PD briefed the team about the 4th Quarter Progress and the Milestones' accomplished. PD also posed about the 5th Quarter Milestones to be accomplished. The PMC's concerns, suggestions and queries were welcomed and addressed by the VC, BIPP. (Presentation attached)

- Mr. Asad informed that the Survey Report of 4th Quarter will be submitted to the APD by May 20, 2016.

Meeting was concluded with the following *Decisions*:

1. Testing of Installed NIC Card Reader Machine at BHU Ghang, Sheikhpura on May 17, 2016.
2. Installation of Dual NIC Card Reader Machines on all targeted locations i.e. DHQ's THQ's BHU's and RHC's.
3. Addition of 2 more fields in TEEAMRDAR Software; *Name of Doctor* and *Name of Disease*, which will eventually help to achieve the ultimate upshot of the project, leading to *Disease Early Warning System*.

The meeting was ended with a note of thanks by VC, BIPP.

Staff Meeting

Date: Tuesday, 10th May, 2016
Venue: BIPP Committee Room

Time: 11:30 AM

List of Participants:

Mr. Shahid Najam	Vice Chairman
Mr. Asad Ejaz	Wing Head for Think Tank
Mr. Rizwan Saeed	Wing Head for Knowledge Management
Ms. Lubna	Research Associate
Ms. Malaika Abbas	Research Associate
Ms. Atr-un-Nisa	Research Associate
Mr. Faheem Younus	Finance Manager and Operations
Ms. Nayab Jadoon	Program Assistant – Teemardar
Dr. Mahmood Ahmed	Advisor Research and Coordination
Mr. Bilal Abbas Sikander	Intern
Mr. Mohammad Bilal	Enumerator
Mr. Umair Shahzad	Enumerator

The Vice Chairman welcomed the participants. Thereafter the following agenda items were discussed:

Agenda 1:

Progress update

The last week work performance of the team was reviewed and found satisfactory.

VC informed he is writing a new paper on poverty alleviation with a special focus on regional disparity, inequality and STG's and he initiated a new project IDRG for which he will be writing frequently.

Briefing of the Teemardar health project will take place with Chief Secretary and Additional Chief Secretary.

Dr. Mahmood shared his Research Proposal: Making water an inexplicable component of the Agriculture policy with LUMS. Regarding this proposal, he along with Mr Shahid Javed Burki and

Mr. ShahidNajam met Mr. Syed Babar Ali. He is also working with World Bank on a project based in FATA with a special focus on South Waziristan.

Ms. Lubna is analyzing the BIPP Annual Reports; so far 6 reports are done. Next week she will be presenting on sustainable development.

Ms. Malaika is working on two new papers, one is based on institutions their role, performance and functioning from the perspective of developing and developed countries, second paper is based on urban and regional development policy of Pakistan.

Ms. Nayab is working on the fourth quarter of the Teemardar project submitted to the SNG. She also frequently monitors and evaluates the staff of the health project. Along with this she also accompanies Mr. Hafeezullah on the field visits.

Ms. Atr is working on the social media and data portal.

Mr. Faheem is working on financial reports both for internal management and for SNG related to Teemardar Project. He also assisted VC in preparing standard operating procedures include HR Policy Manual, Fraud Control Policy, Documents Retention Policy, BIPP Compliance etc. He is working to obtain BIPP Tax Exemption.

Mr. Rizwan is working on the web portal and social media function.

Mr. Sikander is writing on how Gender Inequality is a barrier to Human Development. In the coming week he has a presentation on International Political Community.

Mr. Bilal and Mr. Umair are working on Muzung Chungi project.

Agenda 2:

Presentation

Mr. Asad gave a presentation on writing skills and research methodologies covering areas like the intricate difference between research and policy papers, structural and technical tools to write effectively and potential book and online sources that can be utilized to hone research and writing skills. Two sources that out-stood were:

1. <https://owl.english.purdue.edu/owl/resource/747/06/>
2. https://archivocienciassociales.files.wordpress.com/2014/12/jane_e_miller_the_chicago_guide_to_writing_aboubookfi-org-1.pdf

The presentation has been attached.

Following observations were made:

- To add the one-page summary of the papers presented in the workshop “Expanding Regional Linkages in South Asia” March 7-9, 2016.

The meeting ended with a note of Thanks.

Staff Meeting

Date: Tuesday, April 26th, 2016

Time: 11:15 AM

Venue: BIPP Committee Room

List of Participants:

Mr. Shahid Najam	Vice Chairman
Mr. Asad Ejaz	Wing Head for Think Tank
Mr. Rizwan Saeed	Wing Head for Knowledge Management
Mr. Aamir Aqiq Khan	Project Director- Teemardar
Mr. Hafeezullah Hoshu	Assistant Project Director- Teemardar
Ms. Lubna	Research Associate
Ms. Malaika Abbas	Research Associate
Mr. Bilal Abbas Sikander	Intern
Mr. Azeem Nazar	Assistant Administration and Accounts
Mr. Faheem Younus	Finance Manager and Operations
Mr. Mohammad Bilal	Enumerator

The Vice Chairman welcomed the participants and articulated the underling agenda of the meeting which being:

- Weekly progress report of each employee
- Presentation by Mr. Asad Ejaz on Roadmap to Achieve Human Development by Utilizing the Capabilities Approach.
- Presentation by Bilal Abbas Sikander on International Political Economy

Mr. Najam worked on two papers in the last two weeks. He will present on *Global Policy Making* in the coming week, which is extremely important for us to know what is the global context of policy making, what is the policy process, what are the basic issue, what are the institutions and how the policy process at the global level impacts the countries at national level. For example, the MDG's which are agreed at the international level changed the global development paradigm and the countries adopted the integrated development planning into their policy frameworks.

What is the output of the policy process at the international level and how that output is implanted? He is almost finished with this paper.

The second paper is based on "*The impact of climate change on food security*". In December the conference based on Climate Change was held in Paris 2015 (COP21), Pakistan was among one of the few countries from 142 countries who did not present any mitigation or emission reduction targets even countries like Afghanistan, Sri Lanka, and Sirloin presented the mitigation targets.

Pakistan didn't even have the data that is why Pakistan was not able to give their emission targets.

The paper will present some important empirical and evidence based policy recommendation. BIPP is inviting the director general of influential department to help us publish our material.

Miss Malaika is working on the compliance manual of BIPP and side by side working on the paper which will be based on the institutional structure of Pakistan with a specific focus on the elites and their relationship with the institutions.

Miss Lubna is going through the annual reports of BIPP and she will be done with the matrix of these reports by Monday.

Mr. Asad started off with his presentation which was based on his upcoming paper: Roadmap to Achieve Human Development by Utilizing the Capabilities Approach.

- He explained capabilities approach by Amartya Sen in great detail. Then he moved on to the HDRs developed by Mahbub-ul-Haq.
- Further he explained the main difference between these approaches. Side by side he based his explanation on the literature review of the paper.
- The limitation of this approach steps in while considering the economic practicality of the approach.
- The alternative approaches like basic needs approach and Neoliberalism and their limitations were explained.
- In conclusion before implementing such an approach we need to identify the specific beneficiaries of it.
- Focus shift from commodity-based and utility based approaches to capabilities approach.

Mr. Bilal presented on the International Political Economy.

- First of all he defined the International Political Economy, and then he explained its components and explained the major approaches within IPE.
- He explained the key features of Mercantilism, Liberalism and Marxist Theory of IPE.

The meeting ended with a note of thanks and with an announcement from Mr. Faheem Younus that starting from 1st May, 2016 the office timings will be 08:30am to 03:30pm.

Staff Meeting

Date: Tuesday, April 12th, 2016

Time: 11:30 AM

Venue: BIPP Committee Room

List of Participants:

Mr. Shahid Najam	Vice Chairman
Mr. Asad Ejaz	Wing Head for Think Tank
Mr. Rizwan Saeed	Wing Head for Knowledge Management
Mr. Aamir Aqiq Khan	Project Director- Teemardar
Mr. Hafeezullah Hoshu	Assistant Project Director- Teemardar
Ms. Nayab Jadoon	Program Assistant- Teemardar
Ms. Lubna	Research Associate
Ms. Malaika Abbas	Research Associate
Ms. Sahar Zaman	Research Associate
Mr. Bilal Abbas Sikander	Intern
Mr. Azeem Nazar	Assistant Administration and Accounts

The Vice Chairman welcomed the participants and articulated the levels/agendas of the weekly staff meeting.

- He mentioned about the recent paper which he wrote, titled as “The National Integrity System” – this paper was presented later in the meeting.
 - He also voiced about the Restructuring/Reorganizing of SJBIPP, essentially streamlining the existing functions, especially of the Knowledge Management Wing which he ensured can help us in advocacy in public relationship building and in putting BIPP’s message across forcefully to the targeted audience.
 - He requested the BIPP staff to give an update on the progress of the past week later in the meeting.
 - By the end of the meeting Mr. Shahid Najam asked Mr. Aamir Aqiq Khan and Mr. Hafeezullah Hoshu to talk about the TEEMARDAR’s Management experience of DFID/SNG London’s visit to Sheikhpura which took place on April 11, 2016 in terms of the robustness of BIPP’s implementation strategies.
1. Mr. Shahid Najam started with the presentation of his paper about “The National Integrity System” believing that the BIPP’s staff already knows about the National Integrity System- Its mechanism and Procedures that a country ought to put in place to check the flow of the illicit finances out of the country, as also to curb and control corruption.

- He also shared his experience in Turkey where he was involved in a project to help Turkey government in designing The National Integrity System. He told the colleagues about how Turkey government did not talk about the anticorruption establishment but they went beyond to control it in a systemic fashion.
- The VC told the staff how the Panama Paper Leaks- the searing debate in Pakistan these days prompted him to write this paper. Ill luck would have it, the Prime Minister of Pakistan, his family and more than 200 other Pakistanis have so far been identified, who alleged to have indulged in corruption, money laundering and tax evasion by resorting to the establishment of the offshore companies. According to Transparency International estimations of 2012; more than 94 billion dollars were lost during last PPP regime alone. On the Corruption Perception Index (CPI) by the Transparency International, Pakistan ranked 117 out of 168 countries in 2015. This was extremely sad comment on Islamic Republic of Pakistan and the kind of governance we have in Pakistan.
- He told that about 1 trillion – 3 trillion dollars per Annum which gets funneled out of the developed countries and goes out into the developed countries as a result of the corrupt practices of the powerful elite in the developing countries, especially the least developing countries. The world needed only 56 billion dollars per Annum to achieve the Millennium Development Goals now Sustainable Development Goals. If the International community and the National governments and societies managed to retain these 1 – 3 trillion dollars, there is absolutely no need to depend upon the external aid.
- He talked about the internationally defined definition of Corruption and supported his averment with the practices happening at all the levels of organization i.e. Police, Wapda, Wasa, Patwari, where individuals have to pay petty amounts at the administrative or interface level with the government.
- VC also referred to the Human Development Index introduced by late Dr. Mehboob-ul-Haque to measure the extent of human development in a country. Pakistan stands at 146 out of 189 over HDI, too below what Pakistan ought to have been. India and Bangladesh have a much better score on HDI than Pakistan. He underscored the need to make development sensitive to human needs and also environmental considerations.

As a result of discussion, following points and observations emerged:

- A National Integrity System – It is a cross cutting human development issue
- Pakistan need to pursue a comprehensive and a coordinative approach and that approach comprises essentially four things;
- The first element; A robust policy and a legal framework (which is closer to reality and which could be an evidence based implementable policy),
- The second element; a robust institutional mechanism for independent oversight (which shall not be affected by one's personal relations/friendships). Governance which is open, transparent, accountable, governance which has a strategic vision to

achieve certain idea, governance which ensures rule of law and the uniformity of law.

- At International level, instrument already exists i.e., the United Nation Convention against Corruption, which became effective on December 14, 2005. This contains comprehensive guidelines to improve the legal and policy frameworks and the operational frameworks ensuring the reduction of corruption.
- Transparency International, WB, UNDOC and UNDP help the countries and the institutions within the countries on their request to strengthen the National Integrity System. The “Stolen Asset Recovery Initiative” (STAR) of WB and UNDOC could help countries identify and retrieve the illicit funds.
- The third element; is the culture of ethical conduct morality, both intrinsic and extrinsic.
- The fourth element; establishing monitoring and tangible accountability system

It was agreed that a well functioning, effective and efficient National Integrity System is one of the inextricable components for making a prosperous and peaceful Pakistan.

2. Mr. Hafeezullah Hoshu shared the TEEMARDAR’s Management experience of DFID/SNG London’s visit to Sheikhpura. He told that DFID/SNG representatives were more interested in facts and they want BIPP to produce a sample by September 2016, to show the extent of the practicality of the TEEMARDAR Project. For this purpose TEEMARDAR’s administration need two summer seasons disease data, one for collection of data, and the other to produce a research report. DFID/SNG representatives were extremely curious about the ‘Disease Early Warning System’ that how and when will it actively functional.
3. Ms. Malaika Abbass and Ms. Nayab Jadoon talked about their progress of the past week.
4. The VC mentioned about the specified roles of the different staff members, i.e. Ms. Wardah Saqib along with Mr. Asad Ejaz will work on research and consultancy; Mr. Rizwan Saeed in conjunction with Asad Ejaz will be working on the Knowledge Management; Ms. Malaika abbas along with Mr. Asad Ejaz will be working on ThinkTank; Ms. Lubna Naz along with Asad Ejaz will work on education and learning; and Ms. Sahar Zaman will be working on preparation of MoUs and other related documents.

The meeting ended with a note of Thanks.